



## **CLAM LAKE TOWNSHIP DDA – MINUTES**

### **August 18, 2014**

Chairwoman Julie Snider called the August 18, 2014 regular meeting for the Downtown Development Authority of Clam Lake Township to order at 07:50 A.M. This meeting was held in the Clam Lake Township Hall. The following board members were in attendance: Mike Lueder, Vice Chairman; Steve Kitler, Treasurer; Mike McGuire, Secretary; Jeremy Winkle, Member; Pat Carroll, Member; Scott Kleinsorge, Member. Members not in attendance: Steve Anderson, Member; Dale Rosser, Supervisor. Public present: Bill Goodwill, Wexford County Liason; Bob Hilty, Wexford County Liason.

#### **SECRETARY’S REPORT**

*The July regular meeting minutes were reviewed and motion to approve made by Kitler, support by Carroll, motion approved unanimously.*

#### **REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES**

##### **Treasurer’s Report**

*Motion by Winkle to pay bills and accept budget, support by McGuire, motion approved unanimously.*

##### **Executive Director’s Report**

August report submitted.

##### **Committees**

**Sewer and Water Committee** – Chairperson Winkle, members Anderson, Lueder, Carroll,

**Land Use** – Chairperson Winkle, members Anderson, McGuire, Kleinsorge

**Marketing** – Chairperson McGuire, members Snider, Winkle, Carroll

Chairman McGuire is looking to hold a marketing meeting with Doug Mansfield Union Township Supervisor to discuss options for a DDA marketing plan and other ideas to help move the DDA forward. Mike hopes to learn new ideas regarding the marketing, acquiring utilities, and operations of a small size non-traditional DDA such as ours. Mike will attempt to set up this meeting in September.

**Beautification** - Chairperson Kitler, members Anderson, Kleinsorge, Snider

Chairman Kitler will prepare the next step in creating a sidewalk along BR-131 from Cadillac Tire south to Professional Drive. RFP and scope document will be prepared by the Beautification committee and initial engineering is planned to begin this Fall/Winter and perhaps construction commencing in late Spring or Summer 2015.

**REPORTS OF SPECIAL COMMITTEES: None**

**SPECIAL ORDERS:** McKeown to look into the Grant presented to AAR, Avon, and Rexair for road improvements.

**UNFINISHED BUSINESS AND GENERAL ORDERS: None**

**GENERAL ORDERS: None**

**NEW BUSINESS:** *Motion by Lueder to survey by census the DDA landowners asking if they are in favor of a Clam Lake DDA self-contained sewer system and be assessed by the DDA 2 mills, support by Snider, motion approved unanimously. The 2 mills expense will be presented in each survey (2 mills equals \$200 in tax per \$100,000 of taxable value).*

*Motion by Kitler to amend the budget to add a sub category under Capital Outlay in the amount of \$45,000.00 to set aside and fund the BR-131 Sidewalk project, support by McGuire, motion approved unanimously. The township has agree to help support the other 50% of the project in the amount of \$45,000.00, total project funded with \$90,000.00*

**PUBLIC COMMENT - None**

**Next Meeting Date and Time** – The next DDA meeting will be held at 07:45 A.M. on Monday, September 15, 2014.

*Meeting ADJOURNED* by Snider at 08:30 AM.

Mark McKeown  
Executive Director