



CLAM LAKE TOWNSHIP DDA – MINUTES
February 19, 2018

Vice-Chairperson Lueder called the February 19, 2018 Meeting for the Downtown Development Authority of Clam Lake Township to order at 7:47 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following board Members were in attendance: Mike Lueder, Vice-Chair; Steve Kitler, Township Supervisor; Pat Carroll, Secretary/Treasurer; Jeremy Winkle, Member; Kevin Dunaway, Member; Steve Anderson, Member; Scott Kleinsorge, Member. Members not in attendance: Julie Snider, Chairperson; Bob Hilty, Member.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion by Member Winkle supported by Member Carroll to approve the January 15, 2018 meeting minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report:

Treasurer Carroll stated that included in the packet are the January financials and copies of the autopay and direct debit statements for Consumers and BC & B Accounting Services.

Treasurer Carroll said there is an invoice to be approved for 1099 prep from BC & B in the amount of \$100.00 and a copy of the pre-authorized expenditure of \$1,250 to DK Design for the Welcome Sign.

Motion by Member Winkle supported by Member Carroll to approve the invoice of \$100 to BC & B for 1099 prep as presented. Motion carried.

Executive Director's Report

Draft Master Plan - Director Warda stated that post cards have been mailed with the links to view the Draft Master Plan and that there are a couple copies in the office for folks that would like to sit down with a copy. She said the next Planning Commission Meeting is Thursday February 22, 2018 at 6:00 p.m. and the Public Hearing is scheduled for Thursday March 22, 2018 at 6:00 p.m. or as soon thereafter as the matter can be heard. She said she will be requesting of the PC that the "Local Commercial" addition to the Office/Service Legend on the Future Land Use Map be removed. She added that removing the "Local Commercial" does not change the process, that local commercial is allowed by Special Use Permit approval.

Welcome Sign - Director Warda said that the Township Board approved a Letter of Support for the Welcome Sign as per MDOT. She is waiting for the one required from the City and she solicited one from the Visitor's Bureau. She added that MDOT suggested a Letter of

Support from Haring Township, but that was not required and that she was not pursuing that letter.

Director Warda stated that the Cadillac Trails Collaborative Notes from the November 16, 2017 and January 18, 2018 are in the packet as well as the February 13, 2018 Township Board Meeting Agenda.

Committees:

Marketing – Chairperson Snider; Members Winkle, Carroll. No report.

Strategic Planning Committee – Chairperson Lueder; Members Winkle, Hilty.

Vice-Chair Lueder stated that 8 months ago, the DDA requested projects and have not received any input for the public. He said we need a project; be it sidewalks on the VanDrie side, lights down Mackinaw Trail, etc.

Member Winkle suggested the DDA purchase property, clean up and resell. Vice-Chair Lueder stated he was opposed to taking property off the tax roll, that he would entertain demolition.

Land Use – Chairperson Winkle; Members Anderson, Kleinsorge.

Township Supervisor Kitler gave an update on the TeriDee Litigation, stating that there is a court-ordered facilitated mediation with the Haring Township Supervisor, Attorney and himself scheduled for May 1, 2018.

Supervisor Kitler said at the February 13th Township Board Meeting, the 425 Agreement was amended. He said the meeting went fine, adding that most of the people in attendance were JHop employees and a couple residents that were impacted.

Discussion followed on the City and utilities.

Beautification - Chairperson Kitler; Members Anderson, Kleinsorge, Snider. Township Supervisor Kitler asked about the light pole. Director Warda responded that she emailed Shawn at Atkins again last week with no response. Member Kleinsorge said that Shawn was on vacation, but he would check with Terry Taylor in Shawn's absence.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS:

Welcome Sign Update – Member Kleinsorge said MDOT bumped up the letter size to 24”. He said that exit sign lettering is 16” to be seen 500’ out. Discussion followed with the Board desiring blue for the lettering and requested that Member Kleinsorge check with MDOT to see if the sign can just say “Welcome to Cadillac” dropping the “Area”.

Safe Routes - Director Warda stated that she will check with the MSU folks on the timeframe for the “Bike Train”. She said the report should be ready this spring.

NEW BUSINESS:

Formal Approval of the Fire Millage – Township Supervisor Kitler stated that the Township pays approximately \$170,000 a year as per the Fire Contract with the City. He said that since the contract expires December 31, 2020, he will start checking what other communities pay for fire service such as Cherry Grove.

Member Winkle asked if we collect two mills, do we have to spend two mills on fire or could we have a current value with an inflation factor?

Supervisor Kitler responded that he will check on the fire fund, but believes we need to keep the fire millage in the fire fund and not necessarily pay to Cadillac.

Member Winkler responded that keeping the extra money in the fire fund, may reduce the millage request next time it is up for a vote. He added that half of Cadillac's budget is for fire/public safety.

Discussion followed on DDA representation on a Fire Committee and Zoning Board.

Supervisor Kitler asked the DDA Board to pass the fire millage and he will work on negotiating a new fire contract.

Motion by Member Winkle supported by Member Kleinsorge to approve the fire millage transfer to the Township with the understanding that there will be DDA representation on the fire committee to renegotiate the fire contract by December 30, 2018. Motion carried.

Recommendation to the Township to Re-appoint Patrick Carroll to the DDA Board – Motion by Member Winkle supported by Member Dunaway to adopt the Resolution recommending re-appointment of Patrick Carroll to the DDA Board for a four year term expiring December 31, 2021. Motion carried.

AES – Alliance for Economic Success – Member Winkle stated that AES is an economic development corporation privately funded for 3 years and they are in the first 18 months of a 3-year contract. He said currently they are doing a study on the M-115/M55 corridor and working on a Recreation Plan for Wexford County. He added that AES helped the City get a DNR grant for a trail head.

Member Winkle said that the biggest battle is the lack of cooperation between municipalities. He said AES is willing to facilitate between the DDA and the Township Board with possibly the Planning Commission with healing exercises. He added that we need to get past the history and move forward and work together. He said we need to talk about what is good for the Township and get Clam Lake's house in order, then get the City and other townships involved such as Haring and Cherry Grove.

Vice-Chair Lueder stated it would be good to expose the Board to a facilitator.

NEXT MEETING DATE AND TIME: Monday, March 19, 2018 at 7:45 a.m.

Meeting ADJOURNED at 8:38 a.m.

Cindy Warda
Executive Director