



**CLAM LAKE TOWNSHIP DDA – MINUTES
March 18, 2019**

Chairperson Snider called the Special March 18, 2019 meeting for the Downtown Development Authority of Clam Lake Township to order at 7:47 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following Board Members were in attendance: Julie Snider, Chairperson; Jeremy Winkle, Member; Michael Lueder, Vice-Chair; Steve Kitler, Township Supervisor; Scott Kleinsorge, Member; Phil Himes, Member. Members not in attendance: Steve Anderson, Member; Kevin Dunaway, Member; Member; Pat Carroll, Secretary/Treasurer; Brian Potter, County Liaison

Chairperson Snider welcomed Phil Himes to the Board.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion by Member Lueder supported by Supervisor Kitler to approve the February 28, 2019 regular meeting minutes as presented. Motion carried.

Motion by Member Winkle supported by Supervisor Kitler to approve the February 28, 2019 closed session minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report:

Director Warda stated that included in the packet is a copy of the March 13, 2019 bank deposit in the amount of \$5,743.47; copy of the February bank statements and the autopay statement for Consumers.

Director Warda requested that the DDA reimburse her for paying the Go Daddy domain 2-year renewal in the amount of \$42.34.

Motion by Member Kleinsorge supported by Supervisor Kitler to accept the Treasurer's report and to authorize reimbursement to the Director in the amount of \$42.34 for the Go Daddy 2-year domain renewal. Motion carried.

Executive Director's Report

Director Warda stated that at the March 12, 2019 Township Board Meeting, the Township Board approved the Site Plan for Maple Ridge Assisted Living Building #2.

Committees:

Marketing – Chairperson Snider; Members Winkle, Carroll. No report.

Strategic Planning Committee – Chairperson Lueder; Members Winkle. No report. Director Warda said that Member Hilty needs to be replaced on this committee.

Motion by Member Winkle supported by Member Kleinsorge to appoint Member Himes to the Strategic Planning Committee and the Marketing Committee. Motion carried.

Land Use – Chairperson Winkle; Members Anderson, Kleinsorge. No report.

Beautification - Chairperson Kitler; Members Anderson, Kleinsorge, Snider. No report.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS:

Welcome Sign Update – Member Kleinsorge of DK Design Group stated that he is writing the specs and bidding solar as an alternate. He said with solar, in the winter the solar lights won't run dusk to dawn. He said the panels have a life of 4 years. He said that there would be two 2x4 panels fairly high behind the sign to allow the sun through. He said he already talked to Consumers to see if they can run the electrical from the poles, but Consumers said we must bore.

Member Winkle offered to talk to the regional Consumers representative.

Safe Routes – No report.

Zoning Ordinance Update – Director Warda said that next week, the Planning Commission will discuss the new recommendation to allow drive-thru businesses by Special Use permit if the drive-thru did not negatively impact residentially used properties adding that a proposed drive-thru would not impact business as well.

OLD BUSINESS:

- A. Fire Subcommittee – Supervisor Kitler asked the Director to send out the spreadsheet based on her research of other fire departments as well as the Cadillac Fire Report.
- B. DDA District Sewer/Water – discussion followed.

Motion by Member Winkle supported by Member Lueder to adjourn. Motion carried.
Meeting adjourned 9:07 a.m.

NEXT MEETING DATE AND TIME: Monday, April 15, 2019 at 7:45 a.m.

Cindy Warda, Executive Director