



CLAM LAKE TOWNSHIP DDA – MINUTES

November 20, 2017

Treasurer Carroll called the November 20, 2017 Meeting for the Downtown Development Authority of Clam Lake Township to order at 7:46 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following board Members were in attendance: Steve Kitler, Township Supervisor; Bob Hilty, Member; Pat Carroll, Secretary/Treasurer; Jeremy Winkle, Member; Scott Kleinsorge, Member. Mike Lueder, Vice Chairman; arrived at 7:50 a.m. Members not in attendance: Julie Snider, Chairperson; Kevin Dunaway, Member; Steve Anderson, Member.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion by Member Winkle supported by Member Kleinsorge to approve the September 18, 2017 meeting minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report:

Treasurer Carroll stated the bills that were paid last month are listed in the BC & B's Financials. Treasurer Carroll added that copies of the autopay and direct debit statements for Consumers and BC & B Accounting Services are in the packet. He said that there is an invoice from Baird, Cotter & Bishop for \$1,000 for Audit Preparation, that was the same fee as last year, that needs approval.

Motion by Member Kitler supported by Member Kleinsorge to pay the BC & B invoice as presented. Motion carried.

DDA Director Warda requested authorization for Safe Routes to Schools meeting supplies. Motion by Member Winkle supported by Member Hilty to authorize up to \$200.00 as requested. Motion carried.

Executive Director's Report

Director Warda stated that the Safe Routes to Schools Meeting is scheduled for November 30th at the Mackinaw Trail Middle School with the walking audit beginning at 3 p.m. She said after the walking audit there will be a de-briefing, light supper and a presentation by the MSU Team for about 1 ½ hours with the meeting ending around 7 p.m.

Director Warda said the Master Plan Process was moving along. She said Member Lueder's email concerns as to the Future Land Use Map were shared with the Planning Commission at the November 16th meeting. She said that since commercial was allowed by current zoning by Special Use Permit, that the Planning Commission did not see an issue with adding "Local Commercial" to the Office/Service District. Discussion followed regarding the "Local

Commercial” to the Office/Service District. Member Lueder requested the Planner attend a DDA Meeting. Director Warda invited the DDA to the December 18, 2017 Planning Commission Meeting.

Director Warda added that included in the packet were copies of the October 10, 2017 & November 14, 2017 Clam Lake Township Board Meeting Agenda and the November 16, 2017 Trails Collaborative Meeting Packet.

Member Winkle questioned the PA 425 Amendment that was listed on the Township Meeting Agenda.

Township Supervisor Kitler replied that for example, if a developer runs a sewer pipe, and other properties connect, money will be funneled back to the developer. He said sewer will be funded by Clam Lake Township.

Member Winkle questioned why Clam Lake Township, when they did the 425, Clam Lake Township couldn't provide water/sewer.

Member Winkle questioned the Local Attorney change on the agenda.

Supervisor Kitler responded that the local attorney was for blight issues. He said Steve King was elected to the City Commission. He said the Township doesn't want to use Reddick or someone downstate for local issues.

Member Winkle asked about the Road Millage on the agenda.

Supervisor Kitler responded that it is not his intention to do a road millage until the next 4-year cycle. He added that the school will probably go again, and the Township doesn't want to compete.

Member Lueder asked if there were any specific roads.

Supervisor Kitler said that each year, Karl from the Road Commission and he go around looking at roads. He said the Township puts in \$50,000 each year and they work together. He said there is supposed to be some legislation to get more road monies from local funds, but that he doesn't know details. He added that everyone on the dirt portion of Seeley Rd complains, but they want to do it without any skin in the game, that he doesn't see that happening without a Special Assessment.

Member Winkle said he thinks a millage is a tough sell when the Township spent all that money on 425 legal fees.

Member Lueder asked how much in legal fees?

Supervisor Kitler responded that it was a couple hundred thousand over several years.

Committees:

Marketing – Chairperson Snider; Members Winkle, Carroll. No report.

Strategic Planning Committee – Chairperson Lueder; Members Winkle, Hilty. No report.

Land Use – Chairperson Winkle; Members Anderson, Kleinsorge.

Supervisor Kitler stated that Rockwood is not interested in the mowing contract for spring.

Member Winkle stated that Double J has an application license.

Member Winkle asked what happens with the 425 who decides if Tim Horton's will be torn down. Use position of power.

Supervisor Kitler responded that it is Haring's decision.

Member Winkle stated that in all these negotiations, that it may be a good time to get sewer. He said that obviously the City doesn't want to disconnect the utilities, that may be able to work with the City on getting sewer to the Township.

Beautification - Chairperson Kitler; Members Anderson, Kleinsorge, Snider. No report.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS:

Welcome Sign Update – Member Kleinsorge said he is finishing up sketches and will email out for input.

NEW BUSINESS:

Director Warda said she had emailed the CPA about a highlight sheet of the audit, but had not received prior to the meeting.

NEXT MEETING DATE AND TIME: Monday, December 18, 2017 at 7:45 a.m.

Meeting ADJOURNED by Treasurer Carroll at 8:48 a.m.

Cindy Warda
Executive Director