



**CLAM LAKE TOWNSHIP DDA – REGULAR MEETING MINUTES
May 18, 2022**

Vice-Chairperson Kleinsorge called the May 18, 2022 Regular Meeting for the Downtown Development Authority of Clam Lake Township to order at 8:03 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following Board Members were in attendance: Pat Carroll, Secretary/Treasurer; Scott Kleinsorge, Vice-Chair; Josh Trust, Member; Jeremy Winkle, Member; Drew Rummel, Member. Members Absent: Steve Kitler, Township Supervisor; Julie Snider, Chairperson; Jennifer Davis, Member; Brian Potter, Member.

PUBLIC COMMENT: None

APPROVAL OF THE AGENDA: Motion by Member Carroll supported by Member Trust to approve the agenda as presented. Motion carried.

APPROVAL OF THE MINUTES: Motion by Member Winkle supported by Member Carroll to approve the April 20, 2022 meeting minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report:

Vice-Chairperson Kleinsorge reviewed the regular items included in the meeting packet such as copies of the: March and April 2022 Financials and April Bank Statements, April 28, 2022 bank deposit slip from tax recapture in the amount of \$1,569.44, March autopay statement invoice from Baird, Cotter & Bishop for \$150.00, Consumers April invoice for \$137.66 and May for \$118.82.

Director Warda stated there is a copy of the reimbursement check to the Township for 50% of the AES Invoice in the amount of \$1,492.50.

Executive Director's Report

Director Warda stated that the copy of the Township Board's May 9, 2022 Meeting Agendas is included in the meeting packet.

a. McGuire/Munger Rezone/Utility Update – Director Warda stated that the Township Attorney recommends that a "Development Agreement" with Mr. Munger be completed prior to the Sewer Ordinance. She asked if the DDA Board was ready to state their preference to the connection point, such as down by Mackinaw Trail to be able to serve other DDA District properties.

Vice-Chair Kleinsorge stated that the DDA can have a preliminary discussion as there are only five (5) Board Members present. He said his preference is to stay on the west side of the road, to the lowest point to be able to service other district members. Discussion followed.

Committees:

Marketing – Chairperson Snider; Members Winkle & Carroll, vacancy.

Strategic Planning Committee – Chair Vacant; Members Winkle, vacancy No report.

Land Use – Chairperson Winkle; Supervisor Kitler, Member Kleinsorge. No report.

Beautification - Chairperson Kitler; Members Kleinsorge, Snider; vacancy. No report.

The Board requested that with only five (5) Board Members present, that the Committee Vacancy item be deferred to the next agenda.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS: None

OLD BUSINESS:

A. Land Purchase Update

Director Warda stated that the Environmental (Phase I) on the Pioneer is scheduled for Monday, May 23, 2022 and the Asbestos Survey for Tuesday, May 24, 2022. She said Fire Marshall Wolfe will be present.

NEW BUSINESS:

A. Channel 9 & 10 News Special Use Permit/Site Plan Review

Director Warda stated that the item will appear before the Planning Commission at the June 6, 2021 Planning Commission Meeting for the Agricultural/Event facility.

B. Budget FY 2022/2023

Director Warda asked the Board to look over the budget and let her know if there was any questions or input. She pointed out that she carried forth the Economic Development monies for the Pioneer in case the project is not completed by June 30, 2022.

Motion by Member Winkle supported by Member Carroll to adjourn. Motion carried.

Meeting adjourned 8:34 a.m.

NEXT MEETING DATE AND TIME: Wednesday, June 15, 2022 at 8:00 a.m.

Cindy Warda, Executive Director