

CLAM LAKE TOWNSHIP DDA REGULAR MEETING AGENDA
Wednesday, October 16, 2024 7:30 a.m.

- I. Call to Order
- II. Public Comment
- III. Approval of the Agenda
- IV. Reports of Officers
 - A. Secretary's Report
 - 1. Minutes from Regular Meeting August 21, 2024 DDA Meeting (Action item)
 - B. Treasurer's Report
 - 1. Copies of July & August Financials
 - 2. Copies of August & September Bank Statements
 - 3. Copies of August 26, 2024 & September 9, 2024 Bank Deposits in amount of \$23,108.96 from tax recapture
 - 4. Copies of Auto-Pay bills:
 - a. UHY Advisors (formerly Baird Cotter & Bishop) July Invoice for Financial Services in the amount of \$160.00
 - b. Consumers September invoice \$122.67 and October \$118.12
 - c. Copies of paid invoices and check reimbursements to the township for July mowing for \$950; August lawnmowing for \$1,425 and Cadillac News webhosting annual amount of \$480
 - C. Executive Director's Report
 - 1. Township Board Meeting Agenda from October 14, 2024
 - D. Committee Reports - Table until new Board Members are appointed
 - 1. Marketing and Promotions (Members: Chair _____; Members: Winkle, Carroll, Trust)
 - 2. Strategic Planning (Chair Winkle; Members: Potter, Rummel)
 - 3. Land Use (Chair Winkle; Members: _____, _____)
 - 4. Beautification (Chair _____; Members: _____, _____, Vigne)
- V. Special Orders
- VI. Unfinished Business and General Orders
 - A. DDA Term Expirations for December 31, 2024 - Drew, Brian and Jeremy would like to serve another four-year term. Scott has opted to not serve another term. Resolution attached to recommend re-appointment to the DDA by the Supervisor. (Action item)
 - B. Member Trust is requesting replacement of himself on the DDA Board for his Director of Operations Pete Ludviksen. The Channel 9 & 10 News Building and 11 acres are listed for sale for \$3.9M News team will be out of Traverse City. Farming operation to remain and the mini-storage conversion project is on hold. (Action item)
 - C. Appointment of new DDA Chair and Vice Chair in January, recommendations for new Board Members (need two). New Chair to be added as signatory on checking account to be authorized to sign checks when needed.
- VII. Old Business:
 - A. Pioneer Survey Encroachment Update - Still working with Travis Aten. I will contact Greg Bosscher to work on Buy/Sell Agreement. DDA needs to authorize the DDA Chair to sign the Purchase Agreement. (Action item)
 - B. Light Pole Update - Atkins has agreed to inventory the lamp pole parts to let us know what we need to have a whole replacement. Awaiting inventory
 - C. Concrete Island Replacement - awaiting quote

- VIII. New Business:
 - A. Johnson Property Update, appears gas station back on track. Clean up going on auto parts store to the rear with hopes of selling that property also. Old wood motel parts being removed that were stored on auto parts parcel.
 - B. EGLE (Michigan Department of Environment, Great Lakes, and Energy) Drinking Water, Clean Water Revolving Funds. Low interest loan funding possibility for public utilities. Notice of Intent due by November 1st. I have a call in to EGLE to check our eligibility.
- IX. Announcements:
 - A. Next Meeting - **Wednesday**, November 20, 2024 at 7:30 a.m.
- X. Adjournment