

CLAM LAKE TOWNSHIP DDA REGULAR MEETING AGENDA

Tuesday, February 18, 2025 7:30 a.m.

- I. Call to Order
- II. Public Comment
- III. Approval of the Agenda
- IV. Reports of Officers
 - A. Secretary's Report
 1. Minutes from Regular Meeting November 20, 2024 DDA Meeting (Action item)
 - B. Treasurer's Report
 1. Copy of October & November & December Financials
 2. Copy of November, December & January Bank Statements
 3. Copies of Auto-Pay bills:
 - a. UHY Advisors (formerly Baird Cotter & Bishop) November, December Invoices for Financial Services in the amount of \$160.00 each
 - b. Consumers December invoice for \$160.39 and January for \$165.51
 4. Copy of invoice for 1099 Prep from UHY in amount of \$145 (Action item)
 5. Copy of invoice from AES for Economic Development Services for 2025. DDA and Twp split the fee of \$2,985. DDA share \$1492.500. Reimburse Twp said amount. (Action item)
 6. Reimburse Executive Director \$68.68 for two-year renewal of Go Daddy for DDA web address (Action item)
 - C. Executive Director's Report
 1. Township Board Meeting Agenda from February 10, 2025
 - D. Committee Reports -
 1. Marketing and Promotions (Members: Chair Winkle; Members: Vigne, Carroll, Ludviksen)
 - A. David - Possible Co-hosting Events with Cadillac Visitors Bureau - I attached 2024 Events List for Reference. I have emailed the Visitor's Bureau
 2. Strategic Planning (Chair Winkle; Members: Potter, Rummel)
 3. Land Use (Chair Winkle; Members: Kleinsorge, Rummel)
 4. Beautification (Chair _____; Members: Kleinsorge, Vigne)
- V. Special Orders
- VI. Unfinished Business and General Orders
 - A. Munson Water Update
- VII. Old Business:
 - A. Pioneer Survey Encroachment Update - We have a signed Purchase Agreement. With the County Register of Deeds still not accessible from cyber attack, closing is on hold.
 - B. Light Pole Update - Atkins has agreed to inventory the lamp pole parts to let us know what we need to have a whole replacement. Awaiting inventory. No update.
- VIII. New Business:
 - A. Prein & Newhof Proposal for Water & Sewer Master Plan for Clam Lake Twp
 5. We will need a Master Plan in order to apply for funds from the "Emerging Contaminants Small or Disadvantaged Community Grant" to address our recent PFAS issues. Need to authorize the Chair to sign. (Action item)
- IX. Announcements:
 - A. Next Meeting - **Wednesday**, March 19, 2025 at 7:30 a.m.
- X. Adjournment