



## **CLAM LAKE TOWNSHIP DDA – REGULAR MEETING MINUTES**

### **May 21, 2025**

Chairperson Kleinsorge called the May 21, 2025 Special Meeting for the Downtown Development Authority of Clam Lake Township to order at 7:30 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following Board Members were in attendance: Scott Kleinsorge, Chair; Jeremy Winkle, Member; David Vigne, Member; Pat Carroll, Secretary/Treasurer; Brian Potter, Member; Pete Ludviksen, Member; Drew Rummel, Member; Bill Benson, Township Trustee. Members Absent: None.

**PUBLIC COMMENT:** None.

**APPROVAL OF THE AGENDA:** Motion by Member Winkle supported by Member Carroll to approve the agenda as presented. Motion carried.

**APPROVAL OF THE MINUTES:** Motion by Member Vigne supported by Supervisor Benson to approve the February 18, 2025 meeting minutes as presented. Motion carried.

#### **REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:**

##### **Treasurer's Report:**

Director Warda reviewed the regular items included in the meeting packet such as copies of the: March Financials; February, March & April Bank Statements; copy of March 10<sup>th</sup> deposit slip in the amount of \$7,343.41 from tax recapture and March 19<sup>th</sup> deposit of \$4,000 from Pioneer driveway encroachment sale proceeds; January, February & March autopay statement invoices from UHY (formerly Baird, Cotter & Bishop) for \$160.00 each; and Consumers February invoice in amount of \$157.10, March \$138.52 and April for \$131.72.

##### **Executive Director's Report**

1. Director Warda stated that a copy of the Township Board's May 12, 2025 meeting agenda is included in the packet.

##### **Committee Reports:**

**Marketing** – Chairperson Winkle, Carroll, and Ludviksen, Vigne. No report.

**Strategic Planning Committee** – Chair Winkle; Members Potter and Rummel. No Report.

**Land Use** – Chairperson Winkle; Members Kleinsorge and Rummel. Member Winkle said 521 acres of the TeriDee property has been listed for sale. Discussion followed.

**Beautification** - Chairperson Kleinsorge; Member Vigne. Director Warda stated that she did a "weed walk" a few days ago.

**SPECIAL ORDERS:** None

**UNFINISHED BUSINESS AND GENERAL ORDERS:**

- A. Munson Water Update – Discussion followed. Member Winkle stated that Munson would like to be open by October 31, 2025.
- B. Maguire Property Update – Director Warda stated that she expects a site plan for the July Planning Commission Meeting for a PUD (Planned Unit Development)
- C. 9 & 10 News Building – Director Warda stated that the 11-acre parcel is looking for a rezone from Resort-Residential to Office-Service.

**OLD BUSINESS:**

- A. Light Pole Update – Director Warda stated that she is still waiting for Atkins to inventory the parts to see if we have a full replacement. No update.
- B. Prein & Newhof Proposal for Water & Sewer Master Plan for Clam Lake Township. Director Warda stated that she hasn't received the draft report as of yet.

**NEW BUSINESS:**

- A. Budget Adjustments FY 24/25
  - 1. Amend 24/25 FY Fire Protection from \$20,000 to \$22,000
  - 2. Amend 24/25 Dues & Subscriptions from \$300 to \$900

Motion by Member Winkle supported by Member Potter to approve the 24/25 FY budget adjustments as presented. Motion carried.

- B. 2025/26 FY Budget – Discussion followed. Motion by Chair Kleinsorge supported by Member Carroll to approve the 2025/26 FY Budget with fire millage to the Township and recommend approval to the Township Board. Motion carried.
- C. DDA Representative on Planning Commission – Member Carroll has opted to not continue that role. Discussion followed.

**ANNOUNCEMENTS:** None

**NEXT MEETING DATE AND TIME:** Wednesday, June 18, 2025 at 7:30 a.m.

**ADJOURNMENT:** Motion by Member Potter supported by Chair Kleinsorge to adjourn. Motion carried. Meeting adjourned at 8:21 a.m.

Cindy Warda, Executive Director