



CLAM LAKE TOWNSHIP DDA – REGULAR MEETING MINUTES
July 16, 2025

Chairperson Kleinsorge called the July 16, 2025 Regular Meeting for the Downtown Development Authority of Clam Lake Township to order at 7:30 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following Board Members were in attendance: Scott Kleinsorge, Chair; Jeremy Winkle, Member; David Vigne, Member; Pat Carroll, Secretary/Treasurer; Brian Potter, Member; Pete Ludviksen, Member; Drew Rummel, Member; Eli Hoffert, Member. Members Absent: Bill Benson, Township Trustee.

Chairperson Kleinsorge welcomed Member Eli Hoffert to the DDA Board.

PUBLIC COMMENT: None.

APPROVAL OF THE AGENDA: **Motion** by Member Carroll supported by Member Rummel to approve the agenda as presented. Motion carried.

APPROVAL OF THE MINUTES: **Motion** by Member Winkle supported by Member Carroll to approve the May 21, 2025 meeting minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report:

Director Warda reviewed the regular items included in the meeting packet such as copies of the: May and June Bank Statements; copy of June 26th deposit slip in the amount of \$7,398.23 from tax recapture; April & May autopay statement invoices from UHY (formerly Baird, Cotter & Bishop) for \$160.00 each; and Consumers May invoice in amount of \$125.91 and June for \$118.10.

Executive Director's Report

1. Director Warda stated that copies of the Township Board's June 9, 2025 and July 14 meeting agendas are included in the packet.

Committee Reports:

Marketing – Chairperson Winkle, Carroll, and Ludviksen, Vigne. No report.

Strategic Planning Committee – Chair Winkle; Members Potter and Rummel. No Report.

Land Use – Chairperson Winkle; Members Kleinsorge and Rummel. No report.

Beautification – No report.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS:

- A. Munson Water Update – Director Warda stated there was no word on the Ordinance review by the City.
- B. Maguire Property Update – Director Warda stated that the Public Hearing on the PUD (Planned Unit Development) for the Upscale RV/Glamping development is scheduled for July 28th at 6 pm. Discussion followed. The DDA would like to see a pump installed at SE corner of Mack Trail & Mitchell.
- C. 9 & 10 News Building – Director Warda stated that the 11-acre parcel was granted a Special Use Permit for offices larger than 2,000 sf and for school use.
- D. DDA Representative on Planning Commission – Director Warda stated that the Township Board appointed Dale Rosser to the PC to replace Member Carroll. She said that Member Rummel declined being the cross-over member and the other DDA members do not live in the Township. She said she will bring the DDA items to the DDA for comment.

OLD BUSINESS:

- A. Light Pole Update – The DDA opted to ask another electrician to inventory the light pole parts. Member Hoffert said he will contact Live Wire.
- B. Prein & Newhof Draft Water & Sewer Master Plan for Clam Lake Township. Discussion followed. DDA would like to meet with Prein & Newhof to discuss the plan.

NEW BUSINESS: None

ANNOUNCEMENTS: None

NEXT MEETING DATE AND TIME: Wednesday, August 20, 2025 at 7:30 a.m.

ADJOURNMENT: Motion by Member Rummel supported by Member Carroll to adjourn. Motion carried. Meeting adjourned at 8:16 a.m.

Cindy Warda, Executive Director