



CLAM LAKE TOWNSHIP DDA – REGULAR MEETING MINUTES
October 15, 2025

Chairperson Kleinsorge called the October 15, 2025 Regular Meeting for the Downtown Development Authority of Clam Lake Township to order at 7:35 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following Board Members were in attendance: Scott Kleinsorge, Chair; Jeremy Winkle, Member; David Vigne, Member; Pat Carroll, Secretary/Treasurer; Brian Potter, Member; Pete Ludviksen, Member; Drew Rummel, Member; Eli Hoffert, Member; Bill Benson, Township Trustee.

PUBLIC COMMENT: None.

APPROVAL OF THE AGENDA: Motion by Member Winkle supported by Chair Kleinsorge to approve the agenda as presented. Motion carried.

APPROVAL OF THE MINUTES: Motion by Member Hoffert supported by Supervisor Benson to approve the July, 2025 meeting minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report:

Director Warda reviewed the regular items included in the meeting packet such as copies of the: July, August, September Bank Statements; End of FY 24/25 Financials; copy of July 28th deposit slip in the amount of \$1,888.11, August 25th for \$6,242.44 September 24th for \$41,628.18 and September 29th for \$313.98 from tax recapture; June, July & August autopay statement invoices from UHY for \$160.00 each; and Consumers July invoice in amount of \$111.12 and August for \$121.68.

Executive Director's Report

1. Director Warda stated that copies of the Township Board's August 11, 2025 and September 8, 2025 and October 13, 2025 meeting agendas are included in the packet. She said that the Township Board discussed at the October meeting that any public water extensions would have to be approved by the Township Board as they are responsible for the system. Discussion followed.

Committee Reports:

Marketing – Chairperson Winkle, Carroll, and Ludviksen, Vigne. No report.

Strategic Planning Committee – Chair Winkle; Members Potter and Rummel. No Report.

Land Use – Chairperson Winkle; Members Kleinsorge and Rummel. No report.

Beautification – No report.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS:

- A. Munson Water Update – Director Warda stated there was no word on the Ordinance review by the City.
- B. Maguire Property Update – Director Warda stated that the PUD (Planned Unit Development) for the Upscale RV/Glamping development was approved by the Township and that the Hastings are working on finalizing the Site Plan for approval.

OLD BUSINESS:

- A. Light Pole Update – Director Warda stated she has not heard from Live Wire.
- B. Prein & Newhof Draft Water & Sewer Master Plan for Clam Lake Township & cost estimates. Discussion followed.

NEW BUSINESS: None

ANNOUNCEMENTS: None

NEXT MEETING DATE AND TIME: Wednesday, November 19, 2025 at 7:30 a.m.

ADJOURNMENT: Motion b Supervisor Benson supported by Member Rummel to adjourn. Motion carried. Meeting adjourned at 8:06 a.m.

Cindy Warda, Executive Director